



SAN BRUNO CITY COUNCIL REGULAR MEETING

MINUTES

November 25, 2003

THIS IS TO CERTIFY THAT:

The San Bruno City Council met in regular session on Tuesday November 25, 2003, at the San Bruno Senior Center 1555 Crystal Springs Road. Meeting called to order at 7:00 p.m.

Mayor Franzella thanked the **San Bruno Garden Club** for providing the beautiful floral arrangement.

ROLL CALL: Present were Mayor Franzella presiding, Vice Mayor O'Connell, Councilmembers Pallas, Ruane, and Ibarra. Recording by Clerk Simon.

PLEDGE OF ALLEGIANCE: Led by Chief of Police Violet

ANNOUNCEMENTS:

The City of San Bruno and the San Bruno Recreation Services Department presents "**The Holiday Tree Lighting Ceremony**" Thursday, December 4, 2003 at 5:30 p.m. This year's location will be in front of the Recreation Services Building in San Bruno City Park.

The **13th Annual Block Lighting & Santa Arrival** on the 1900 block of Glen Avenue will be held on Sunday December 14, 2003, beginning at 5:00 p.m.

PRESENTATIONS:

Donation of a 20 foot Blue Spruce Tree to the City of San Bruno from TMG Partners and Martin & Regis Homes of Northern California, Inc. Tree will be decorated commencing this year for the annual "Holiday Tree Lighting Ceremony".

Recreation Director Mazzuca introduced Drew Hudacek from Regis Homes. Mr. Hudacek presented Mayor Franzella with a check to purchase the Blue Spruce Tree to show his company's commitment to the community and hopes the tree will be decorated each year for everyone's enjoyment. He stated the Crossing's first phase should be complete by summer of 2004.

REVIEW OF AGENDA: No changes were made

APPROVAL OF MINUTES: Special and rescheduled regular Council meetings of November 17, 2003. Approved as submitted.

CONSENT CALENDAR: All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by Councilmember, citizen or staff.

- a. **Approve: Accounts Payable** of November 3 & 10, 2003. (Council Packets only, copy is available for review at the City Clerk's office)
- b. **Accept:** Presented by City Treasurer Karen Hornung, reconciliation of General Ledger to Bank Reports and the Investment Reports dated October 31, 2003.
- c. **Approve:** Finance Director O'Leary recommends that the City Council approve adoption of resolution amending the City's Plan Document for the Flexible Benefit Plan (Internal Revenue Code Section 125) allowing employee reimbursement from payroll withholding for over-the-counter drugs and medicines and the authorizing the City Manager to execute necessary documents.
- d. **Approve:** Authorizing out of state travel for Programming and Technology Manager Steve Firpo to attend the Government Video Technology Expo 2003 in Washington D.C. from December 2 thru December 5, 2003. Funding from CATV account 641-66410-502.

- e. **Adopt:** San Bruno Resolution of Intention to amend classification plan of the San Bruno Personnel Rules and Regulations as adopted by Resolution 1958-148, as amended. Sets public hearing establishing the job position and description for Fire Battalion Chief to be held December 9, 2003.
- f. **Adopt:** San Bruno Resolution approving implementing a Voluntary Employee Beneficiary Association (VEBA) Trust. A VEBA Trust is a tax-exempt benefit plan qualifying under Section 501©(9) of the Internal Revenue Code.

END OF CONSENT CALENDAR

Mayor Franzella pulled item 4.f from the consent calendar. **M/S O’Connell/Ruane** to approve the remainder of the items, and passed unanimously. **City Attorney Thompson** clarified that approval of item number 4.f will give the City Manager the discretion and authority to move forward subject to certain legal issues and details being worked out. **M/S Ruane/O’Connell** to approve and passed unanimously.

PUBLIC HEARINGS: (NOTICES were published, posted and mailed) None

Notice of **upcoming** hearings scheduled for December 9, 2003:

- a. Introduction and adoption of a San Bruno resolution establishing the job position and description of Fire Battalion Chief. Amends San Bruno Personnel Rules and Regulations as adopted by Resolution 1958-148.
- b. Minor amendments to San Bruno Ordinance No. 1667 Establishing a Culture & Arts Commission. Amends Section 9.32.040 (TERMS) allowing for staggered terms and Section 9.32.110 (Ex-Officio Members) allowing the City Manager to designate an ex-officio non-voting staff member.

UNFINISHED BUSINESS:

Introduction and adoption of a resolution establishing salary range steps for the City Clerk and City Treasurer positions. Approval would put these two positions in conformity with all other job classifications, which have a step advancement system in place. **Mayor Franzella** clarified this resolution merely establishes the salary range steps. The City Clerk’s current salary is step one (1) and the City Treasurer is at step five (5) because of her longevity. Action to place the Clerk at step three (3) and the Treasurer at step five (5) would come back for action on the consent calendar at the next meeting. **Vice Mayor O’Connell** wanted clarification that the Clerk would be put at step three (3) because he has served two years. **Councilmember Pallas** introduced the resolution for adoption. Roll call votes all ayes.

CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACTS: None

COMMUNICATIONS: None

STAFF REPORTS: None

REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: None

PUBLIC COMMENT ON ITEMS NOT ON AGENDA

Jim Kelly of Oak Avenue stated Caltrain is requesting to cut out weekend service to many Cities. There are only a few days remaining to tell Caltrain we want weekend service to continue. He urged the Council to send a letter supporting retaining weekend service in San Bruno.

Lynn Ward of 2nd Avenue said she attended the Study Session on the former Wells Fargo site and it was a good discussion. Some of us want to see a park setting since many structures are currently vacant. At least put a park until a development takes place. **Mayor Franzella** stated this item would be on the City Council agenda for January 13, 2004, for a decision and direction to staff.

Rose Urbach of Euclid Avenue wanted to know why the “carrot” of the number of accidents to support the Caltrain grade separation. She wants to know the information as to how many accidents actually occurred on the Caltrain right-of-way. This was used to approve Highway 380 but not the real reason. She feels the public should know what conflict of interest the Mayor has on the grade separation. Mayor Franzella stated there is no conflict of interest.

Marina Kaiser of 5th Avenue said the number of accidents was a consideration for grade separation but the most important is the coming of the “baby bullet” trains, which requires four (4) tracks and would have a negative impact on 1st Avenue.

REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Council Mosquito Abatement District Representative (Ibarra) recommends that the City Council consider introduction and adoption of San Bruno resolution authorizing the City Manager to vote Yes on behalf of the City of San Bruno on official ballots related to City-owned parcels for the proposed Mosquito and Disease Control Assessment. **Councilmember Pallas** wanted clarification that the City’s vote would only be for City owned parcels. City Manager Jackson said only if the majority of the properties owners vote in favor of this assessment would the owners be taxed. Finance Director O’Leary verified that the City owns 94 parcels and has 94 votes to cast. **Councilmember Ibarra** reviewed the issue of joining the Mosquito Abatement District. There will be a public hearing on Wednesday December 17, 2003, at the San Bruno Recreation Center starting at 6:30 p.m. and questions will be answered before votes need to be cast that night.

Jim Kelly of Oak Avenue wanted information as to what extent the City and County of San Francisco and the Airport are working with this district. What abatement program do they use?

Mayor Franzella asked **Mr. Robert Gay from the Abatement District** to comment. Mr. Gay stated the City of San Francisco has no abatement district at this time. The area of San Francisco Airport is within the present district for their nine (9) parcels. They pay the actual cost incurred which is the area west of 101 and is not accessible without bringing in helicopters and cost \$900 per hour or \$77,000 per year. The cost for all 94 parcels owned by the City of San Bruno is only \$1500 per year. Skyline College and the Golden Gate National Cemeteries would also receive an assessment based upon acreage. The County Park is also assessed at a government rate based upon size of the parcel. **Councilmember Pallas** stated seniors on fixed income do not want any more tax and the \$15.00 per year is too much. **Councilmember Ibarra introduced** for adoption and roll call vote taken with Yes, Ibarra, O’Connell, Ruane, and Franzella and No, Pallas.

NEW BUSINESS: None, Mayor Franzella wished everyone a Happy Thanksgiving.

CLOSED SESSION: None

ADJOURNMENT: With no other business to transact meeting was adjourned at 7:45 p.m. Meeting adjourned to the regular **City Council meeting Tuesday, December 9, 2003**, starting at 7:30 p.m. at the San Bruno Senior Center (1555 Crystal Springs Road). Delay in start of meeting will enable Councilmembers to attend the Public Participation Hearing on the P G & E Jefferson-Martin 230 kV Transmission Line Project. We are opposed to the transmission station being located on Glenview Drive and San Bruno Avenue. Mayor Franzella requested CABLE TV carry a notice of the meeting so the public could attend and voice their opposition also. Mayor Franzella asked for a moment of silence for two long time San Bruno residents and community volunteers who had recently passed away. Both **Leonard Hausken and Elmer Butler** who will be deeply missed.

Foregoing minutes were approved
by the City Council at a regular meeting
held on, December 9, 2003.

Respectfully submitted for approval,

Ed Simon, City Clerk

Larry Franzella, Mayor

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